

WELFARE OFFICER

Role

To be responsible for the implementation of good practice and child protection policies within the club

Skills

- Approachable
 - Good listener
 - Good communication
 - Tactful and discreet
-

Main Duties

- To ensure all possible child protection concerns (urgent and non urgent) are dealt with following the ASA Child and Vulnerable Adult Protection Guidelines
 - To maintain, administer and manage the completion of the CRB check forms
 - To be aware of the child protection and vulnerable adult policies and procedures of the ASA and to receive all updates of this nature from the ASA
 - To ensure Swimline is promoted by the leaflet on the club notice board
 - To raise awareness of good child protection practice with the teachers and coaches through the ASA/Sports Coach UK Good Practice and Child Protection workshop.
 - To ensure volunteers (other than teachers and coaches) within the club are introduced to good child protection practice through the NSPCC module, Keeping Children Safe in Sport
 - To attend the ASA Time to Listen workshop
-

Commitment

To fulfil the roles envisaged by the ASA in relation to vulnerable adult or child members.
